



# Ray O'Herron CO. INC.

Date Entered \_\_\_/\_\_\_/\_\_\_

\*All requests for Donation must be accompanied by a W-9, 501-C3 Tax Exemption Letter and a IRS letter assigning Tax ID#.

\*This form must be filled out completely before any Donation Request will be considered.

\*Must be a non-profit, federally recognized 501 C-3 or community based organization.

\*One donation per event.

Organization Name			Date Submitted	
Organization Address			Tax Exempt # (501 C-3)	
City	State	Zip Code	Tax I.D. Number	
Contact Name	Phone		Completed W-9?	IRS letter?
Contact address if different then organization address			Email Address	
City	State	Zip Code	Phone	
Donation Request	What is the purpose of the event?		Date of event	
	Donation Requested			
	How will participants know Ray O'Herron's is involved?			
<p><b>Please Allow 10-15 Days for Processing</b></p> <p><b>You may return this application for Processing to our receptionist at the Front Door</b></p> <p><b>Thank you for your interest in allowing The Ray O'Herron Co., Inc. to be included in your event!</b></p>				
Management Action/Recommendation		Approved		Deny
<input type="checkbox"/>	<b>GIFT CARD</b>	<input type="checkbox"/>	<b>DONATE MERCHANDISE</b>	
Management Signature			List merchandise or Amount\$	
			Date Approved	